

Hi Melissa,

I'm coordinating the Men's Club annual bagel breakfast on the first day of religious school (Sunday, September 10th), and wanted to let you know the support we need from the Temple for this event.

The setup we used last year worked well so we can plan on the same setup instructions for Andres as last year. I believe that these are kept on file, but please check to see if you have them for this event and let me know. If not we can come up with new ones.

We will provide regular ground coffee, and will ask Andres to make 60 cups in the large coffee urn. The tables, chairs, & canopies should be set up on the patio by 8:30am on 9/10, and the coffee needs to be ready to serve by 9:00am. One of us will be picking up the bagels and schmeres and should be at the Temple by 8:30am, along with a few other guys who will get everything set up.

Here is what we need for paper products, etc.:

100 - Paper plates

200 - Paper napkins

75 - Hot cups for coffee

75 - Cold cups for juice

12 - Plastic knives for spreading schmeres

100 - Coffee stirrers

75 each - Sugar and Artificial sweetener packets for the coffee

I know that the Temple wants us to use their paper goods that are environmentally friendly. Last year the Temple was able to provide all of the above items. Will this be the case this year? Let me know if we'll need to provide any of these ourselves. We would be happy to kick in some money to replenish the supply for what we use. Let me know if Andres can pull these items from the Temple's stock in advance or if you prefer that we do that.

We'll have some perishable and other items that we would like to bring over to the Temple on Thursday or Friday (9/7 or 9/8) and put in the refrigerator in the kitchen:

3 Flats of 24 8oz bottles of water each (or one 80 bottle flat from Costco)

2 pounds of ground coffee

2 gal of Orange Juice

3 Half-Gallons Quarts of Half & Half for the coffee

One 3 lb tub of plain cream cheese

Let me know if this is OK. We'll label everything so other people don't use it. If there isn't enough room in the refrigerator for everything, we could leave the water out but would prefer to pre-chill it. Several of our guys will be bringing coolers on 9/10 to keep the water and juice cool on the patio, but if it's not pre-chilled it will take too long to get cold.

Thanks for all your help on this,

Ed



Congregation Shir Hadash
Shir Hadash Men's Club
20 Cherry Blossom Lane
Los Gatos, CA 95032-4637
(408) 358-1751



HOUSE OF BAGELS ORDER

BAGELS

2 dozen Plain
2 dozen Poppy Seed
2 dozen Sesame Seed
1 dozen Pumpernickel
1 dozen Everything
6 each Chocolate
6 each Whole Wheat

All bagels to be pre-sliced

SCHMEARS

2 ~~large~~ 8oz tubs Lox Cream Cheese
1 ~~large~~ 8oz tub Strawberry Cream Cheese
+ 2 ~~large~~ 8oz tub Low Fat Sun Dried Tomato Cream Cheese

Please deliver between 8:15am & 8:30am on Sunday, September 10, 2017, to:

Congregation Shir Hadash
20 Cherry Blossom Lane
Los Gatos, CA 95032-4637

For any questions, etc. please call Ed Stein at (408) 319-7696

NOTES
BAGEL BREAKFAST – 2017

1. This event was scheduled from 9:00am to ~12:30pm., as it has been in past years. The largest surge of customers occurs between 9:00am and 9:30am, after which the kids go in to religious school and the parents go to planned presentations. In some years there has been a second, smaller surge during a break time at around 10:30am or so. This year, the second surge never happened, but there was a small trickle of mostly adults stopping by for coffee and/or a bagel until around 11:00am. At 11:00am the maintenance crew started taking down the tents and tables and by 11:30am there was little point in continuing to keep the food service going. This event should be planned to run from 9:00am through 11:00am, or at the latest 11:30am. When religious school ends at noon, everyone is more interested in going home than in having another bagel!
2. Due to a misunderstanding of the supplies list from the previous year, three half-gallons of Half & Half were purchased. This should have been three Quarts! Approximately 1½ quarts were actually used.
3. Late in the event people were scraping the bottom of the tubs for cream cheese, so it is recommended to buy two 8oz tubs of the Low Fat Sun-Dried Tomato and Basil Cream Cheese next year instead of one, along with the previously purchased quantities of the other schmears.
4. The quantities of other items, including the bagels, were pretty accurate with some left-overs, but it is recommended to purchase the same quantities next year, except as noted in Items 2 & 3 above.
5. Despite having sent Melissa at the Temple a list of the stock items and their quantities that we needed from the Temple well in advance of the event, there was an insufficient number of the small cold cups available for the orange juice. It is recommended that someone go to the Temple and verify the quantities and availability of the needed items a few days before the event.
6. Jeff Leo from the House of Bagels in Campbell did a great job of obtaining and delivering the bagels to the Temple on the morning of the event, considering that his shop was closed due to a fire earlier in the year and subsequent reconstruction. It was definitely convenient to have the bagels delivered, rather than having to pick them up at the shop. Try to get Jeff to deliver the bagels again next year. It's worth paying a reasonable amount for delivery if necessary.